



Marchwood C of E Infant School

Twiggs Lane, Marchwood, Southampton SO40 4ZE

Telephone: (023) 8086 8819

adminoffice@marchwood-inf.hants.sch.uk www.marchwood-inf.hants.sch.uk

Headteacher: Mrs Sally Atkins

26 September 2025

Dear Parents and Carers

Parent Governor Vacancy

Our school has always aimed for a partnership with parents which undoubtedly brings great benefits to the children. One of the most significant ways you can help in promoting this aim is to be a parent governor. This is an unpaid voluntary role.

The Governance Board's main tasks are:

- To ensure that the school has a clear vision, ethos and strategic direction
- To hold leaders to account for the educational performance of the school and its pupils
- To oversee the financial performance of the school and making sure its money is well spent

Parent governors are welcomed as valued members of the team and play a vital role.

Training and support will be available to help you. This will include in-house mentoring and support as well as access to external governor training. Your main commitment will be to attend approximately four meetings a term, at 4.45 pm at school, lasting up to two hours. If you need childcare in order to attend training or meetings, the school will cover the cost.

If you feel you can help in this capacity please complete the attached application form and email it back to adminoffice@marchwood-inf.hants.sch.uk

The deadline for applications is 12 noon on Friday 10 October 2025. Late applications cannot be considered. If there is more than one application, we will hold an election and parents will be sent voting papers in due course.

You can find information for prospective governors on the Hampshire County Council Website:
<https://www.hants.gov.uk/educationandlearning/governors>

For the protection of children all governor appointments are subject to an enhanced DBS check.

If you have any queries or would like an informal discussion in confidence, please leave your name and number at the school office and a member of the Governance Board will contact you.

Thank you.

Yours sincerely

The Governance Board of Marchwood CE Infant School